## How to Disable a Device Registered in the Microsoft 365 Portal

If you've lost a device or no longer use one that's registered in your Microsoft 365 account, follow these steps to disable it:

• First, open the Microsoft 365 portal and click your profile icon in the top-right corner. Select View Account from the menu.



• In the account dashboard, go to Devices and click Manage Devices.



Find the device you want to disable and click its name.



• Then click **Disable lost device** to deactivate it.

