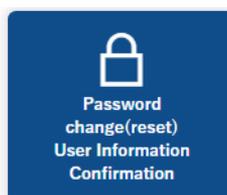
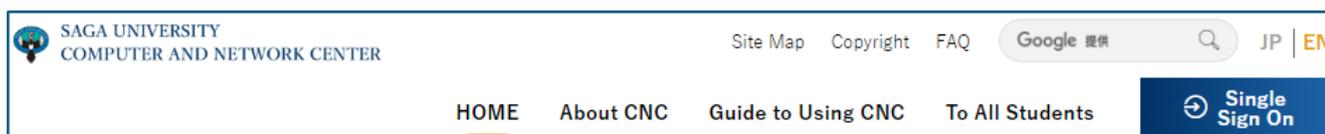


# Initial Password Change Procedure (On-campus wireless LAN connection guide)

1. To change the initial password by connecting to the campus wireless LAN  
To connect to the campus wireless LAN and change the initial password, connect your laptop to “000saga-u”.  
After changing the password, please delete the “000saga-u” setting and reconnect.  
For details on how to delete the “000saga-u” setting, please refer to 5. Procedure for connecting to the campus wireless LAN and deleting settings.
2. About Password  
The following parameters must be met:
  - ① Must be between 8 and 20 characters long.
  - ② You can use numbers, upper and lower case letters, and symbols.
  - ③ Must contain at least one uppercase letter
  - ④ Must contain at least one number
  - ⑤ Must be at least 3 characters different from the initial password.
3. Procedure for changing the initial password
  - ① Click the “Change Password (Reset)” button on the top page of the Computer and Network Center.  
Saga University Computer and Network Center Website URL <https://www.cc.saga-u.ac.jp/>



- ② Click [here] for “Change Password / Confirm User Information”.

## Password Change, Confirmation Of User Information

[Click here for Password Change/User Information Confirmation](#) 

**Note: To log in to the above page from off-campus, you need to have an email address registered for a one-time password.**

You can check if you have registered an email address for one-time passwords by logging in to the above page.

On the Saga University “Single Sign-On” screen, enter “Student ID” for User ID and “Initial Password” for Password, then click [Login].

④ Click [Change your password].

⑤ Click on Go to the Password Change Page.

⑥ Fill in all required fields.

- Enter the “initial password” in the current password field.
- Enter “new password” in the New password field.
- Enter the “new password” again (for confirmation).
- Click on [Change Password]

利用者パスワード変更画面  
User Password Change Page

下記項目を入力して【パスワード変更】ボタンを押下してください。  
Please input the form below and push "Change password" button.

学内使用名	<input type="text"/>	
センターID	<input type="text"/>	
現在のパスワード Current password	<input type="password"/>	
新パスワード New password	<input type="password"/>	数字及びアルファベットの大文字、小文字、及び下記の記号以外は使用できません。 (Use only numeric numbers and English lower and upper letters and the following characters.)
新パスワード(確認用) New password (for confirmation)	<input type="password"/>	上段の内容をカット&ペーストした場合はエラーになります (It should be error if you just cut and paste the upper password.)

⑦ When the password is changed, “Password has been changed” will be displayed.

#### 4. Reflecting passwords in the Microsoft 365 Portal

Students may use the Microsoft 365 portal, an online service provided by Microsoft, using your university ID and password.

Please note that it may take more than 30 minutes for the change to be reflected in the Microsoft 365 portal after you change your password.